

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD AT  
MASTLEBRIDGE COMMUNITY HALL ON TUESDAY 9<sup>TH</sup> JULY 2024 AT 7.00PM.**

---

**PRESENT:** Cllr R Diggie (Chair)  
Cllr B Evans  
Cllr H Dyer  
Cllr Mrs J Lloyd  
Cllr P Roberts  
Cllr G Wilson

The clerk was in attendance (Mrs J Clark-Davies)

**Also in attendance:** Miss Marie Reynolds  
Mrs E Pugh

**APOLOGIES:** Cllr S Thomas

**102/24      DECLARATIONS OF INTEREST**

Cllr B Evans declared an interest in any discussion relating to play area inspections and repairs.

**103/24      TO DISCUSS CO-OPTION OF MISS M REYNOLDS**

Miss M Reynolds had been interviewed briefly prior to the meeting and it was unanimously agreed that she be co-opted to Council.

**RESOLVED:**            **That Miss M Reynolds be co-opted to Council.**

**104/24      CHAIRMAN'S ANNOUNCEMENTS**

The chair had nothing to report.

**105/24      MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 11<sup>th</sup> June 2024 were proposed, seconded and agreed as a true record.

**106/24      MATTERS ARISING**

The following matters were raised:

- a) Minute 87/24 PPS had advised that they were able to install a zipwire subject to the make and model which are unknown at present.
- b) Minute 90/24 A revised quote of £1,322.65 had been received which had been paid as the insurance was shortly due to lapse.
- c) Minute 95/24 A response had been received from PCC which suggested reporting this matter to the Police.

- d) Minute 96/24 The clerk had contacted Wickes and had been given the email address of the manager. A response was awaited.
- e) Minute 100/24 b) PCC were unable to determine ownership of the bank so are unable to start maintaining it.
- f) Minute 100/24 d) PCC will cut back hedges as soon as possible.

**107/24      PUBLIC PARTICIPATION**

Mrs Elizabeth Pugh and Miss Marie Reynolds were present as observers but did not wish to speak at this point.

**108/24      UPDATE ON ACCOUNTS TO 30<sup>TH</sup> JUNE 2024**

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £447.65 in the Current Acct, £15,114.42 in the Saver Acct and £10,894.92 in the United Trust Bank acct.
- b) The Financial Statement – Cashbook showing income of £7,212.86 (gross) and expenditure of £9,665.64 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

**RESOLVED:              That the above financial information be accepted.**

**109/24      ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

|   |           |
|---|-----------|
| a) Mrs J Clark-Davies July salary                         | £289.60   |
| b) PAYE for July  | £72.40    |
| c) Cleaner’s wages for July (4 weeks)                     | £305.20   |
| d) Zurich Insurance Premium 2024-25                       | £1,322.65 |
| e) Edge IT Systems – renewal of Finance software contract | £130.20   |
| f) Simon Safety – one pack of Jumbo toilet rolls.         | £22.55    |
| g) Roger Fudge – purchase of plants for Hazelbeach        | £38.00    |
| h) Cllr P Roberts – reimb for purchase of timber          | £49.34    |

**110/24      ANNUAL INSPECTION REPORTS FOR PLAY PARKS**

The Annual Inspection reports had been received and circulated. There were no matters of concern other than the zip wire which has been dismantled and made safe. The clerk was asked to obtain 3 quotes for a new zipwire, including supply, installation and maintenance. It was also agreed that the swings would be dismantled for inspection in both Jordanston and Hazelbank play areas.

**RESOLVED:              That the above be actioned.**

**111/24**      **UPDATE ON BURIAL BOARD MATTERS**

Cllr R Diggle, the chair of the Burial Board gave an update on the current situation within the Burial Board and advised that since the resignation of the Clerk, Cllr P Hay had more or less sorted the accounts, however there were still issues with HMRC which required resolving. Cllr Diggle advised that there may be a requirement to pay a further precept to the Burial Board due to the current financial situation.

**RESOLVED:**              **That the update from Cllr Diggle be accepted.**

**112/24**      **PLANNING APPLICATIONS**

None received.

**113/24**      **CORRESPONDENCE**

The following correspondence had been received:

- a) Milford Haven TC – invitation to Civic Service – apologies.
- b) Introduction Letter & Request for Support - Dyfed-Powys Neighbourhood Watch Network Association – noted.
- c) PEDW Dragon Energy Park Examination Notice – noted.
- d) Briefing on the new SW Wales Regional Transport Plan – noted.
- e) Pembroke LCC Community Briefing and Charity Afternoon Tea invite – Cllr M Reynolds to attend.
- f) Pembs Coastal Forum News – noted.
- g) PLANED Community Led Housing Community Engagement Events – noted.
- h) Darren Thomas PCC response regarding Church Road speeding - noted.
- i) PCC response regarding pavements in Waterston – noted.

Members requested the clerk to ask PCC if the Waterston service bus could drive into Waterston to pick up passengers near the Dragon LNG entrance, turn around and drive on to Military Road due to the walk to the junction at the mad mile being unsafe.

Cllr S Thomas had requested that two additional items be added to the agenda, however in his absence, it was agreed to leave them on the table.

**114/24**      **ANY OTHER INFORMATION**

Members raised the following matters:

- a) The lack of a drop-kerb in Waterston near the bus stop was mentioned which would be reported to PCC.
- b) The 'Children Playing' sign near the play park in Waterston was in poor condition and needed replacing. PCC to be informed of this.
- c) The speed sign on the Waterston Road was not set to the correct speed ie it was 30mph and should be 20mph. Ask PCC to adjust this.

- d) A grit box was required on Church Road near the Old Vestry which gets very icy and slippery in winter. The clerk would make enquiries with PCC.
- e) The 'S bend' sign had been removed from the road between West Lane and The Beaconing. Request PCC to replace.

115/24

**DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 10<sup>th</sup> September 2024 at Newton Hall, Waterston at 7.00pm.

Signed..... Chair.....Date

Signed.....Clerk